



"Opening New Doors of Opportunities for Ministry"

Church Conference

October 16, 2023

Bishop Robin Dease
Bishop of the North Georgia Episcopal Area

Reverend Donald K. Reed, Sr. Pastor
122 Watterson Street
Jonesboro, Georgia
(770) 471-7200
www.andrewschapel.com

Rev. Michael McQueen
Superintendent of the Central North District

Andrews Chapel UMC
Church Conference
October 16, 2023 7PM
Agenda

Call To Order

Election of Secretary

Devotion

Minister Jackie Parker

Order of business

Reports

1.Lay Servant Ministries

Minister Jackie Parker

i)Listings

ii)Reports files on-line

2. Report of the Senior Pastor

Rev. Donald Reed, Sr.

3.Nomination of Leadership Team for 2024

i) Simplified Accountability System\Model

ii) Nominations for 2024

4.SPRC

i)Pastors Salary Package

Angela Wall

ii) Recommendations for Ministry

5.Finance

i) Finance Report form

ii) Treasurer's Report Form

6. Board of Trustees

Adjournment

ANDREWS CHAPEL UNITED METHODIST CHURCH
Monday, October 16, 2023

LAY SERVANTS

HENRY DONALD ALEXANDER

ROBERT C. MITCHELL

MYIA CELEA MURPHY

TONYA NEAL-WALKER

JACQUELINE PARKER

GWENDOLYN C. WINSTON

Lay Servant's Annual Report

NORTH GEORGIA CONFERENCE OF THE UNITED METHODIST CHURCH
REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE

This report covers the 12-month period from **10/12/2022 12:00:00 AM** to **10/12/2023 12:00:00 AM**
(Either January - December, or from last to current charge conference)

Part 1. Data on the Lay Servant / Lay Speaker

Full Name: **Robert Clarence Mitchell** Title: **Mr.**

Preferred Name (i.e. Sue, Bob, Jim): **Robert**

Address: **7173 Lady Heidi Court Jonesboro, GA 30236**

Home Telephone: **770-478-1386** Cell: **770-653-5667**

E-mail: **rcm32@bellsouth.net**

Name of Church: **Andrews Chapel UMC Jonesboro** Name of District: **Central North**

Church Address: **122 Watterson St**

City/State/Zip: **Jonesboro, GA 30236**

Part 2. Status of the Lay Servant / Lay Speaker

I am applying to **renew** as a: **local church lay servant**

1. Basic Class: Year completed **2008**

2. Advanced Classes

Year Title / District

2009 **Lay Speakers are Servant Leaders / Griffin**

2012 **From your heart to theirs - an effective sermon / griffin**

2017 **Dancing with words / Griffin**

3. Which of required classes for Lay Speaker have you completed? Give date completed.

Leading Worship (date) **4/30/2016**

Leading Prayer (date) **3/18/2017**

Discover Your Spiritual Gifts (date) **3/17/2012**

Preaching (date) **3/17/2012**

UM Heritage (date) **9/17/2016**

UM Polity (date) **3/7/2015**

4. Date of last review for Lay Servant Status **2020** Approved: **Yes**

Part 3. Ministries by the Lay Servant / Lay Speaker

Please enter the number of times you've participated in the following Caring Ministries::

Volunteered in care-giving institution **0**

Provided one on one care **1**

At hospital, nursing home or to a shut in **1**

In membership/evangelism visitation **1**

Served in outreach projects **2**

(food pantry, prison ministry, disability care, soup kitchen, shelter, etc.)

Other, please list types of ministry and number of times you've participated in each one you list.

2 Food Pantry - Provide food, donations invitaitons

0 Evangelism-Mailout dvd's and upper room to home bound members

0

0

0

Please enter the number of times and specific places/committees where you've participated in the following Leading Ministries by serving as member of committee, board, commission, council, task force, etc.

Community Agency **0**

Local church **7 Chair Evangelism, Chaplin UMM, Church Council. Lay Servant**

Beyond my church **44 Assist with signing members online for Sunday School weekly**

District **0**

Conference **0**

Jurisdiction 0
 General 0
 Other, please list types of ministry and number of times you've participated in each one you list
6 Usher
6 UMM
6 Evangelism Ministry
4 Lay Servant Ministry
0

Please enter the number of times, dates, and locations where you've participated in the following Communicating Ministries:

Pulpit supply 0
 Worship leader 6 Evangelism Ministry Senior Living Facility
 Devotional messages 2 UMM

Please enter types of classes taught:

Shared my faith story, please enter the number of times you've shared your faith story 10

During the past year I have participated in other ministry opportunities (please list):

ACUMC UMM Prayer, Usher Ministry, Griffin Spring, 2020 Lay Servant Academy & Evangelism Ministry

Part 4. Personal and Spiritual Growth

What activities, trainings, or seminars have you participated in this year to increase your readiness for this ministry?

Evangelism- Revival, Lay Servant Ministry, Sunday School and ACUMC UMM studies and virtual events.

Part 5. Request of the Lay Servant / Lay Speaker

I hereby request recommendation of my Pastor and my Charge Conference for the ensuing year.

Date _____ Lay Servant's Signature _____

Part 6. Recommendation of the Pastor

I recommend concurrence with the request of this Lay Servant for the ensuing year.

Date 10/13/23 Pastor's Signature Rev. Duane Reed, Sr.

Part 7. Charge Conference Recommendation

The Charge Conference of the (church or charge) recommends the above Lay Servant for the ensuing year.

Date _____ District Superintendent's Signature _____

NOTICE: After this form is completed online at <https://data.ngumc.org> and signed by those listed above, the Recording Secretary of the Charge Conference is requested to reproduce THREE copies: (1) Lay Servant, (2) District Director of Lay Servant Ministries, (3) District Superintendent. The Recording Secretary of the Charge Conference keeps the ORIGINAL.

(Updated Online By: netdavis57@gmail.com on 10/12/2023 12:39:32 PM) Revised 09/4/2016

Lay Servant's Annual Report

NORTH GEORGIA CONFERENCE OF THE UNITED METHODIST CHURCH

REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE

This report covers the 12-month period from **10/11/2022 12:00:00 AM** to **10/11/2023 12:00:00 AM**

(Either January - December, or from last to current charge conference)

Part 1. Data on the Lay Servant / Lay Speaker

Full Name: **Jacqueline Parker** Title: **Mrs.**

Preferred Name (i.e. Sue, Bob, Jim): **Jackie**

Address: **100 Bridge Park Court Stockbridge, GA 30281**

Home Telephone: **678-586-5617** Cell: **678-770-5278**

E-mail: **jacparker@bellsouth.net**

Name of Church: **Andrews Chapel UMC Jonesboro** Name of District: **Central North**

Church Address: **122 Watterson St**

City/State/Zip: **Jonesboro, GA 30236**

Part 2. Status of the Lay Servant / Lay Speaker

I am applying to **renew** as a: **local church lay servant**

1. Basic Class: Year completed **2012**

2. Advanced Classes

Year Title / District

2012 **Go Preach / Griffin**

2012 **Let the Church Say Amen / Griffin**

2016 **Our Methodist Heritage / Griffin**

2015 **UM Polity / Griffin**

2017 **The Spiritual Gifts / Griffin**

2019 **Transforming Evangelism / Griffin**

3. Which of required classes for Lay Speaker have you completed? Give date completed.

Leading Worship (date) **2014**

Leading Prayer (date) **2012**

Discover Your Spiritual Gifts (date) **2017**

Preaching (date) **2012**

UM Heritage (date) **2018**

UM Polity (date) **2015**

4. Date of last review for Lay Servant Status **3/25/2017** Approved:

Part 3. Ministries by the Lay Servant / Lay Speaker

Please enter the number of times you've participated in the following Caring Ministries::

Volunteered in care-giving institution **2**

Provided one on one care **1**

At hospital, nursing home or to a shut in **4**

In membership/evangelism visitation **4**

Served in outreach projects **8**

(food pantry, prison ministry, disability care, soup kitchen, shelter, etc.)

Other, please list types of ministry and number of times you've participated in each one you list.

4 Spiritual Growth Meeting

6 Projects with Women in transition - Metro South

4 ACUMC Women Prison Ministry

8 Projects with UMW

2 United Women in Faith and Food Pantry

Please enter the number of times and specific places/committees where you've participated in the following Leading Ministries by serving as member of committee, board, commission, council, task force, etc.

Community Agency **0**

Local church **8 ACUMC , UMC Lay Servant , Lay Ministry Contact**

Beyond my church 4 Women in Transition
 District 1 Lay Servant Ministry Central North Secretary
 Conference 1 ACUMC LAY MEMBER FOR Annual Conference
 Jurisdiction 0
 General 0
 Other, please list types of ministry and number of times you've participated in each one you list

000010 Women Prison Ministry

Please enter the number of times, dates, and locations where you've participated in the following Communicating Ministries:

Pulpit supply 4 ACUMC WORSHIP SERVICE
 Worship leader 6 ACUMC WORSHIP SERVICE
 Devotional messages 12 United Methodist Women (Spiritual Growth) Women Prison Ministry United Women of Faith Prayer Meeting and Scripture Reading Sunday School

Please enter types of classes taught:

Biblical studies and group assistance with life lessons studies for Women Prison Ministry & Metro Transition Center for Women Ministry

Shared my faith story, please enter the number of times you've shared your faith story 25

During the past year I have participated in other ministry opportunities (please list):

ACUMC UMW ACUMC WOMEN PRISON MIN. WOMEN IN TRANSITION LAY SERVANT MINISTRY CHURCH COUNCIL

Part 4. Personal and Spiritual Growth

What activities, trainings, or seminars have you participated in this year to increase your readiness for this ministry?

Lay Servant Ministry Assembly UMW Spiritual Growth Studies /Mission U/Climate Change Retreat Life Lessons Studies ACUMC Women Sunday School NGUMC 2021 Annual Conference

Part 5. Request of the Lay Servant / Lay Speaker

I hereby request recommendation of my Pastor and my Charge Conference for the ensuing year.

Date _____ Lay Servant's Signature _____

Part 6. Recommendation of the Pastor

I recommend concurrence with the request of this Lay Servant for the ensuing year.

Date 10/13/23 Pastor's Signature Rev. Donald H. Reeb

Part 7. Charge Conference Recommendation

The Charge Conference of the (church or charge) recommends the above Lay Servant for the ensuing year.

Date _____ District Superintendent's Signature _____

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(Updated Online By: netdavis57@gmail.com on 10/11/2023 3:08:14 PM) Revised 09/4/2016

Lay Servant's Annual Report

NORTH GEORGIA CONFERENCE OF THE UNITED METHODIST CHURCH

REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE

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(Either January - December, or from last to current charge conference)

Part 1. Data on the Lay Servant / Lay SpeakerFull Name: **Gwendolyn Winston** Title: **Mrs.**Preferred Name (i.e. Sue, Bob, Jim): **Gwen**Address: **2795 Rolling View Drive Jonesboro, GA 30236**Home Telephone: **770-477-0919** Cell: **678-778-0621**E-mail: **gcwinnwinn@gmail.com**Name of Church: **Andrews Chapel UMC Jonesboro** Name of District: **Central North**Church Address: **122 Watterson St**City/State/Zip: **Jonesboro, GA 30236****Part 2. Status of the Lay Servant / Lay Speaker**I am applying to **renew** as a: **certified lay servant**1. Basic Class: Year completed **2014**

2. Advanced Classes

Year Title / District

2017 **Climate Justice - A call to Hope and Action / Griffin****2017** **Spiritual Gifts / Griffin****2019** **Personal Prayer / Griffin**

3. Which of required classes for Lay Speaker have you completed? Give date completed.

Leading Worship (date)

Leading Prayer (date)

Discover Your Spiritual Gifts (date) **2017**

Preaching (date)

UM Heritage (date)

UM Polity (date)

4. Date of last review for Lay Servant Status **2017** Approved: **Yes****Part 3. Ministries by the Lay Servant / Lay Speaker**

Please enter the number of times you've participated in the following Caring Ministries::

Volunteered in care-giving institution **4**Provided one on one care **50**At hospital, nursing home or to a shut in **82**In membership/evangelism visitation **3**Served in outreach projects **9**

(food pantry, prison ministry, disability care, soup kitchen, shelter, etc.)

Other, please list types of ministry and number of times you've participated in each one you list.

62 Disability Care**1 Clayton County Arnold Park Ministry "Taking Love to the Streets"****0****0****0**

Please enter the number of times and specific places/committees where you've participated in the following Leading Ministries by serving as member of committee, board, commission, council, task force, etc.

Community Agency **0**Local church **2 Church Council, Senior Choir, UMW, prime timers Ministry**Beyond my church **2**District **0 Griffin**Conference **0**

Jurisdiction

0

General

0

Other, please list types of ministry and number of times you've participated in each one you list

1 Volunteered in caregiving institution4 Provided one on one care73 At hospital, nursing home, or to sick and shut in8 Served in outreach projects0

Please enter the number of times, dates, and locations where you've participated in the following Communicating Ministries:

Pulpit supply

1Worship Leader - 8/2017 ACUMC - ACUMC Church Revival

Worship leader

1Devotional Messages Worship Leader August 2019 - Church Revival

Devotional messages

5Alter Call 2 ACUMC

Please enter types of classes taught:

Bible StudyShared my faith story, please enter the number of times you've shared your faith story 58

During the past year I have participated in other ministry opportunities (please list):

Prayed with sick, shut-in, hospitalized and depressed individuals via telephone sent prayers, encouraging messages via text messages and emails.**Part 4. Personal and Spiritual Growth**

What activities, trainings, or seminars have you participated in this year to increase your readiness for this ministry?

online and telephonic Weekly Bible Study ACUMC - Independent Bible Study Editor of Prime Time weekly prayer meetings 3 times per week biblical characters and their importance; spiritual discernment; knowing God's will Weekly prayer meetings zoom trainings**Part 5. Request of the Lay Servant / Lay Speaker**

I hereby request recommendation of my Pastor and my Charge Conference for the ensuing year.

Date _____ Lay Servant's Signature _____

Part 6. Recommendation of the Pastor

I recommend concurrence with the request of this Lay Servant for the ensuing year.

Date 10/13/23

Pastor's Signature

Rev. Donald K. Reed, Sr.**Part 7. Charge Conference Recommendation**

The Charge Conference of the (church or charge) recommends the above Lay Servant for the ensuing year.

Date _____ District Superintendent's Signature _____

NOTICE: After this form is completed online at <https://data.ngumc.org> and signed by those listed above, the Recording Secretary of the Charge Conference is requested to reproduce THREE copies: (1) Lay Servant, (2) District Director of Lay Servant Ministries, (3) District Superintendent. The Recording Secretary of the Charge Conference keeps the ORIGINAL.**(Updated Online By: netdavis57@gmail.com on 10/12/2023 1:23:21 PM)** Revised 09/4/2016

As we enter this fall season, it is clear that the United Methodist Church has difficult days ahead. Though the future be uncertain, Andrews Chapel is clear on this one thing, **“Jesus is the same yesterday, today and forever more.”** Like our ancestors before us, we joyfully declare, **“we will trust in the Lord.”** We are United Methodists who serve the risen savior. As we look ahead to Saturday, November 19, 2023, no matter what the vote may be, we are committed to Christ and His Church. His word is the lamp that guides our feet, and lights our path. “A Charge To Keep” we have “to serve the present age our calling to fulfill.”

The Andrews Chapel family is recovering from covid. The three hurdles we face are: “in person” attendance, Gen Z ministry and “main street visibility.” Since our last meeting, we have made steady progress in increasing our “in-person” attendance. We all prefer the pre-covid days when worship, ministries and life seemed so different. However, everything has changed. The world has experienced a paradigm shift and nothing will ever be the same. However, God doesn’t call us to be fearful about tomorrow, but to be faithful as we shape tomorrow for Christ. “In person worship” attendance has increased from an average of 65 to 100 plus in worship, with many Sundays near 120. On line worship has improved in quality and technological consistency. Our Choirs, musicians, ushers, stewards, counters and other volunteers have been faithfully fulfilling their duties and increasing in number as well. We offer worship that glorifies the Lord, inspires the soul, and offers Christ to the world.

The ACUMC campus: The Board of Trustees has not been idle. They have used this time to implement deferred maintenance to the facilities. They have repaired HVAC units, various leaks, kitchen appliances, and performed exterior & interior painting, replaced and repaired windows, performed digital ministry upgrades and many other items just to name a few.

Financially, giving is steady, but not back to pre-covid levels. However, the generosity of the congregation and friends has kept us strong. We will pay our apportionments 100%, meet our bills and strive to increase our giving by God’s grace and the people’s faithfulness.

Membership: We are joyful for the new members we have gained. We had four new members that joined us in August and September. They are: Yasmeen Habib 08\16\23, Arie King 08\27\23, Alice Osuegbu 08\27\23, Brook Williams 08\27\23, Shepherd Tracie 09\23. Membership service is planned for November during Church Anniversary month. However, we are saddened by the passing of seven members and others who we gained membership in the church eternal. They are: Mable Murphy, Rosanna Murphy, Jim (Mary) Irvin, Thelma Striker Holder, Frank Clay, Charles (Caroline) Rucker, Rev. Dr. Bradley Watkins and former Church Secr. Diane Moore *nm.

Sunday School is now a hybrid experience, and has never wavered. We offer classes for every age; bible studies are all on line. (We're studying "**Healing The Hurts**" Wed. Nites on zoom). The UM Women's Ministry is strong has returned just as strong as before.

The UM Men's Ministry is resuming activities in November, with a Men's prayer Breakfast (see Victor Lunderman, Donald Alexander or Ira Turnipseed for info.) Be there for the kick-off. Our Incarceration Ministry has resumed work and invites you to join them as they minister to the community. Our food ministry, "SHARE", led by Ms. Dierdra Raines, is serving more people each month as the need to feed the community increases. Accordingly, the number of volunteers is increasing as we help feed the community. They're doing an outstanding work.

Continuing Education: Over the last year, I have resumed continuing education. In December of last year, I attended the Gammon Theological Seminary Founders Day training event. During the spring, I completed the UM Sexual Ethics Training course required for all clergy. Later in July, I attended the Georgia Pastor's School, and plan to attend the Gammon Founders Conference in December.

In 2024, my goal is to focus on Children, Youth and Young Adult ministries and witnessing. The world has changed. These groups are at extreme risk. We have begun the task of reigniting these ministries. Our Youth & Childrens Ministries have begun meeting on fourth Sundays after church. Our Lay leader, Mrs. Jacquelyn Parker is leading the effort to reach and mobilize our Young adult age group. Along with help from Robert Mitchell, we have witnessed and noticeable increase in their presence and participation in worship. Next, we are planning to reopen the Nursery this fall.

In summary, we are doing many wonderful things, but we are hidden from the main street. We need visibility. It's time to consider the tough questions of building, involving younger leaders, participants and access. We must have new access and new visibility on Old Stockbridge Road. It is essential for our future. If indeed, the best is yet to come, then we cannot be afraid to walk by faith.

Yours In Christ,

Reverend Donald K. Reed, Sr.

A. New Members:

Yasmeen Habib 08\16\23, Arie King 08\27\23, Alice Osuegbu 08\27\23,
Brook Williams 08\27\23, Shepherd Tracie 09\23

B. Deceased members: Mable Murphy, Rosanna Murphy, Jim (Mary) Irvin, Thelma Striker Holder, Frank Clay, Charles (Caroline) Rucker, Rev. Dr. Bradley Watkins

ANDREWS CHAPEL UNITED METHODIST CHURCH
Monday OCTOBER 16, 2023

KEY LEADERS

CHURCH COUNCIL

FINANCE CHAIRPERSON

Mr. Don Alexander
7834 Amherst Drive
Jonesboro, GA 30236
770-789-8719

TREASURER

Mr. Darryl Wheeler
9732 Brookshire Dr
Jonesboro, GA 30238
678-520-4564

FINANCIAL SECRETARY

Lois Peart
132 Summit View Drive
McDonough, GA 30253
404-361-1907

LAY DELEGATE

Mrs. Jacqueline Parker
100 Bridge Park Court
Stockbridge, GA 30281
678-770-5278

LAY LEADER

Mrs. Jacqueline Parker
100 Bridge Park Court
Stockbridge, GA 30281
678-770-5278

TRUSTEES

Mr. Elex Carter
9237 Ryan Ridge Court
Jonesboro, Ga. 30236
770-473-7047

SPRC

Angela Wall
143 Keswick Manor
Tyrone, Ga. 30290
678-938-8123

Andrews Chapel United Methodist Church 2024 Leadership

Church Council Chairperson	TBA
Church Council Vice Chairperson	Randy Reid
Nomination and Lay Development	Pastor Donald K. Reed Sr.
Lay Ministries	Jacqueline Parker
Lay Ministries Asst.	Gwendolyn Winston
Staff Parish Relations, Chairperson	Angela Wall
Finance Committee, Chairperson	Donald Alexander
Treasurer	Darryl Wheeler
Assistant Treasurer	Douglas Miller
Financial Secretary	Lois Peart
Board of Trustees, Chairperson	TBA
Annual Conference Delegate	Jacqueline Parker
Alternate Lay Delegate	Georgia Wilson & Ferris Williams
Missions & Social Awareness, Chair.	Ferris Williams
Christian Education\ Higher Education, Coordinator	Ann Marie Week
Evangelism, Chair.	Ezekiel Glenn
Worship, Chair. & Asst (Acolyte Coordinator)	Linda Sims & LaJuan Bradley
Greeter Coordinator	Jeanette Crowder
Stewardship, Chair.	Frenda Norwood
Prison Ministry Coordinator	Leroy Jefferson
Prison Ministry Coordinator	Almetta Wilson
Children's Church Coordinator & Asst.	Esther Alexander & Denise Moody
Nursery Ministry Coordinator	Shevon Nixon
Membership Secretary	Linda Glenn
Senior Adult Ministry Coordinator	Gwendolyn Winston
Young Adult Ministry Coordinator	Desiree Moody & Myia Murphy
Communications & Technology	Isiah Moore
Church School Superintendent	Neldera Lias
Health & Welfare Ministry, Coordinator	TBA
Drama Ministry	Carol Henderson
Historian	TBA
J.W. Arnold Scholarship	Cornelia Smith
Wedding Coordinator	Cable Brooks
United Methodist Men, Pres.*	TBA
United Methodist Women, Pres.*	Claudette Neal
United Methodist Youth Fellowship	Erin James, Justice Henry, Sterling Graham, Ta'keia Glass
Worship Audio Coordinator	Jeffrey Murphy

Adult Ministries (Family & Singles Coordinators) Dierdra Raines, Rena McElrath
Committee: Charles Hampton, Lashundra Murphy, Myia Murphy, Brian Moody, **Dorothy Murphy**

Cub Scouts Co-ord: Kenneth Linning Team: Reginald Pettus, April Taylor, Denise Moody
Technology and Communications Coordinator: Isiah Moore
Committee: Angela Wall Jehlyn Bentley Marvin Ingram
Cheryl Bentley Nia Weeks Esther Alexander
Allison Brown Howard Henry

Youth Ministry Council*

Erin James	April Taylor	Lana Pettus	Cheryl Bentley
Sterling Graham	Ta'keia Glass	Esther Alexander	Justice Henry
Rev Susan Warren	Ira Turnipseed	Almetia Simmons	Bre'a Weeks
James Moody			

J.W. Arnold Scholarship

Reverend Donald K. Reed, Sr.	Pastor
Cornelia Smith	Chair
	Church Council Chair
Elex Carter	Trustee Chair
Darryl Wheeler	Treasurer
Ann Marie Weeks	Higher Education
Cora Flynt	Family (Arnold Family)

J. W. A. Scholarship At Large

2024	2025	2026
Primis James	Frenda Norwood	Brittany Pettus
Ira Turnipseed	Cornelia Smith	Bethany Armstead
Yvonne Ogletree	Chanda Moran	Sterling Graham

Nomination and Leadership Development

2024	2025	2026
Kenneth Wills	Jeanie Smith	Carrie Price
Jacqueline Parker	Myia Murphy	Kamila Tipton
Rena McElrath	Douglas Miller	Azella Smith

Staff Parish Relations Committee

2024	2025	2026
Angela Wall, Chair.	Christine Snell	Kemith Thompson
Kathy Ford Lane	Diane Brooks	Kenneth Wills
Rena McElrath	Emmett Henderson	Dorothy Owens

Board of Trustees

2024	2025	2026
Frenda Norwood	Marvin Engram	Allison Murphy
Jeffrey Murphy	Elex Carter	Victor Lunderman
Jack McLaughlin	Terry Meadows	

Council at Large

2024	2025	2026
Eric Greenwood		
Linda Glenn	Cathrine Starr	Bethany Armstead
Reginald Pettus	Richard Winston	Marvin Engram
Larry Parker	Howard Henry	Justice Henry
Dierdra Raines	Doug Miller	Myia Murphy
Fred Smith	Kenneth Wills	Carrie Price
Erwin Ross (Coach)	Desiree Moody	Lana Pettus
Ann Marie Weeks	Lois Peart	Mary Byrd
Denise Moody	Jack McLaughlin	Vicky Broughton
Patrice Greenwood		

Finance Members at Large: Counters

Victor Lunderman	Eleanor Lunderman	Dierdra Raines	
Randy Reid	Wiley Snell	Cora Flynt	Fred Smith
Rosa Burton	Lois Peart	Eugene Tompkins	Myra Thrash
Emmett Henderson	Jack McLaughlin	Douglas Miller	

ACUMC STAFF

MINISTERIAL STAFF

Reverend Donald K. Reed, Sr.	Senior Pastor
Reverend Susan Warren	
Minister Jacqueline Parker	
Minister Ferris Williams	

MUSIC STAFF

Dexter Broughton	Musician, New Inspiration
Warren Lankford	Musician, Male Chorus
Llewon Felder Nowell	Musician, Youth\Children
Reginald Reid	Musician, Pianist
Charles Hampton	Musician, Percussionist
Jesse Carlton	Musician, Guitarist

CUSTODIAL STAFF

Leroy Hickson	Custodian
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NURSERY: Shevon Nixon, Cheryl Bentley, Betty Arnold

CLERGY FINANCIAL SUPPORT WORKSHEET

Andrews Chapel UMC Jonesboro #1191

Central North District

Donald Reed

Do you live in a parsonage? **no**

Appointment Time? **Full Time**

Charge: Andrews Chapel UMC Jonesboro

North Georgia Conference, UMC

Effective Date: 10/16/2023

I. BASE COMPENSATION

1. Gross Base salary paid by local church	\$75,577
2. Other cash compensation (e.g. bonus, gifts, SS payments, etc.)	\$0
3. Amount from Equitable Compensation or Conference supplement	\$0
TOTAL I. (Add lines 1-3)	\$75,577

II. UTILITIES AND OTHER PARSONAGE-RELATED ALLOWANCES PAID TO OR FOR THE PASTOR

4. Utilities allowance paid to/for the pastor	\$0
5. Furnishings and/or Personal Maintenance allowance	\$0
TOTAL II. (Add lines 4-5) *	\$0

Compensation Subject to CEC Guidelines - TOTAL I and II

\$75,577

(Minimums are listed in the Annual Conference Handbook and Conference Journal)

III. HOUSING ALLOWANCE (excludable income)

6. Housing allowance paid to pastor in lieu of parsonage *	\$28,730
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IV. MAXIMUM AMOUNT OF REIMBURSABLE EXPENSES BUDGETED BY LOCAL CHURCH FOR PASTOR

7. Vouched travel/transportation expenses and other business expenses (Receipt Supported)	\$5,086
8. Continuing education expenses including books & publications (Receipt Supported. Not a tuition reimbursement program)	\$2,375
TOTAL IV. (Add lines 7-8) **	\$7,461

V. MOVING EXPENSE (NEW - Taxable in 2018)***

9. Moving expense reimbursements paid to or on behalf of Pastor	\$0
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DO NOT TOTAL AREAS I-V

Clergy person's payroll must be processed Based upon the information on this report.

Submitted: By donald.reed@ngumc.net on 10/16/2023; Edited: 10/16/2023 2:45:02 PM

	Pastor	Authorized Lay Person	Approval by Lay Person
Approved Person	N		N
Email			,
Date			

Explanatory Notes:

Authorized Lay Persons include: Chair: SPRC or Finance Committee, or Equivalent Date

Gross Base Salary - excludes Housing Allowance and Furnishings/Utilities/Maintenance Allowance

* **Excludable** from federal income taxes (subject to provisions of Section 107 - Internal Revenue Code).

** **Non-taxable** if an accountable Reimbursement plan has been properly adopted by the church and pastor satisfies the IRS requirements for substantiating claims.

*** **Taxable:** 2018 tax reform redefined moving expense paid to or for clergy as **taxable** compensation.

HOUSING ALLOWANCE RESOLUTION

(To be inserted in the minutes of the appropriate church committee meeting)

Andrews Chapel UMC Jonesboro (1191)
Central North

Andrews Chapel UMC Jonesboro
North Georgia Conference, UMC

The chairperson informed the meeting that under the tax law, a minister of the gospel is allowed to exclude from gross income: (1) the rental value of a home (Principal Residence) furnished to him or her as part of his or her compensation (parsonage); or (2) a Housing allowance paid to him or her as part of his or her compensation, to the extent used by him or her to rent or provide a home (Principal Residence) and to the extent such allowance does not exceed the fair rental value of the home, including furnishings and appurtenances such as a garage, plus the cost of Utilities.

The charge conference or church council on the **Oct 16, 2023** after discussing the amount to be paid to Rev. **Donald Reed**, as a Housing allowance, on motion duly made and seconded, adopted the following resolution:

Rev. **Donald Reed** shall receive salary of **\$75,577** for the year.

Rev. **Donald Reed** shall also receive a Housing allowance of **\$28,730** for the year **2024**.

The Housing allowance (and/or rent-free use of a home) shall be so designated in the official church records.

THE UNITED METHODIST CHURCH
Andrews Chapel UMC Jonesboro (1191)
Central North

CHARGE CONFERENCE
Andrews Chapel UMC Jonesboro
North Georgia Conference, UMC

Finance Report

For the period beginning **Oct 16, 2022** and ending **Oct 16, 2023**

1. Is the Finance Committee set up in compliance with the Book of Discipline (i.e., financial secretary & treasurer not the same person or from same household? **Yes**
2. Last year how frequently did the Finance Com. issue finance reports (e.g., balance sheet & income-expense against budget) to the Church Council? **Monthly**
3. Last year did the Finance Com. sponsor and the Church Council authorize a stewardship campaign for supporting the annual budget? **No**
4. What are the plans for raising funds for next year's budget? **Contribution and Stewardship campaign**
5. How frequently does the financial secretary issue giving reports to individual donors? **Semi-Annually**
6. When last has a study of giving trends been conducted and reported? **Oct 16, 2023**
7. Are district and conference benevolences and apportionments remitted monthly? **No**
8. Are all checking, savings and financial holdings in the church's name? **Yes**
9. Are all accounts FDIC insured and account balances below FDIC limits? **Yes**
10. Are all bank account reconciliations current? **Yes**
11. Have required tax documents (W-2, 1099, & payroll) been filed on a timely basis? **Yes**
(If no, list the ones that are not current)
12. Are the offerings counted by more than one person? **Yes**
13. Are all offerings and receipts deposited in timely fashion, according to the policies of the Finance Committee? **Yes**
14. Are the financial officers of the church bonded? **Yes**
15. Has the Finance Committee devised written policies to document internal controls? **Yes**
16. When was the last financial review (aka "audit") conducted? **Oct 16, 2021**
17. Is the church compliant with review recommendations & written policies? **Yes**

As per the [charge conference checklist](#) a year-to-date Treasurer's Report or Financial Statement (Statement of Activities and Statement of Financial Position) should be brought to Charge Conference.

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THE UNITED METHODIST CHURCH

CHARGE CONFERENCE

Report of the Local Church Treasurer

Church Andrews Chapel UMC Jonesboro (1191)
Central North

Andrews Chapel UMC Jonesboro
North Georgia Conference, UMC

Effective Date: January 1, through **Oct 16, 2023** (MM/DD/YYYY)**A. Beginning Balance**

1. Balance on hand at beginning of period \$126,315

B. Receipts

1. Envelopes, checks, pledges, tithes	\$267,158
2. Loose plate offerings	\$4,023
3. Church School offerings	\$1,611
4. Special Offerings	\$5,449
5. Building Fund or Indebtedness	\$37,877
6. Other	\$14,676

TOTAL RECEIPTS TO DATE (Lines B1 - B6)**330794****C. Disbursements****1. Apportionments (Funds 1-16) / District Work Fund (q)**

	<u>Apportioned</u>	<u>Paid</u>
North Georgia Conference		
(1) Ministerial Support	\$5,048	\$3,286
(2) Retired Ministers Pension/Insurance	\$2,612	\$1,700
(3) Administrative Budget	\$5,569	\$3,625
(4) Conference Benevolences	\$951	\$619
(5) Capital Funding	\$42	\$27
(6) Higher Education	\$1,940	\$1,263
(12) Church Development	\$1,651	\$1,075

General Church

(7) Black College Fund	\$699	\$455
(8) Ministerial Support	\$1,513	\$1,235
(9) Interdenominational Cooperation	\$21	\$14
(10) World Service	\$4,832	\$3,145
(11) Africa University	\$157	\$102
(14) Episcopal Fund	\$1,940	\$1,263
(15) General Church Administration	\$595	\$387

Southeastern Jurisdiction

(16) SEJ's Mission and Ministry Fund	\$81	\$53
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TOTAL Apportionments (Funds 1 - 16)**27651 18249**

(q) District Work Fund

0 0

TOTAL PAID TO DATE (Lines C1 1-16 and q)**18249****2. Mission Specials and Local Benevolences**

(a) World	0
(b) National	0
(c) UMCOR	\$250
(d) Conference/District	\$500
(e) Other (list)	0

TOTAL PAID TO DATE (Lines C2a - C2e)**750****3. Special Causes or Offerings:**

(a) Higher Education Campaign	0
(b) Human Relations Day	0
(c) M.U.S.T. Sunday	0
(d) Offering for the Homeless	0
(e) One Great Hour of Sharing	0
(f) Peace with Justice Sunday	0

(g) Wellroot Family Services	\$250
(h) United Methodist Student Day	0
(i) Wesley Homes Day	\$250
(j) World Communion Sunday	0
(k) Youth Service Fund	0
(l) Other (list)	\$6,246
Local Church Ben	

TOTAL PAID TO DATE (Lines C3a - C3l)**6746****4. Local Church Expenses****Budgeted****Paid**

(a) Pastoral Support (all appointed ministers)

Salary \$74,090 \$70,313

Travel \$5,396 \$3,428

Utilities \$30,480 \$20,624

Other \$2,413 \$1,600

(b) Other Staff Salaries \$68,700

(c) Principal and Interest on Indebtedness 0

(d) Buildings and Improvements \$65,445

(e) Church School Literature and Supplies \$8,087

(f) Utilities (Electricity, Gas Water, Telephone) \$26,528

(g) Insurance on Buildings and Contents \$10,078

(h) Other Current Expenses \$107,720

TOTAL PAID TO DATE (Lines C4a - C4h)**382523****TOTAL DISBURSED FOR ALL PURPOSES TO DATE (Sections C1 - C4)****408268****BALANCE ON HAND****48841**

(Total A "BEG BAL" plus B "TOTAL RECEIPTS" minus C "TOTAL DISBURSED")

Other Church Funds**Balance on Hand**1. Savings \$11,0772. Everbank Savings \$44,7303. J W Arnold CD \$141,1764. Capital Campaign CD \$240,388

5. 0

6. 0

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**The North Georgia Conference of The United Methodist Church
Local Church Apportionment Report 2023**

Please send Apportionment payments to:

Conference Treasurer
PO Box 102417
Atlanta, GA 30368-2417

**Andrews Chapel UMC Jonesboro
122 Watterson St
Jonesboro, GA 30236**

**Church Key: 1191
Central North**

<u>Fund</u>	<u>Apport</u>	<u>Paid</u>	<u>Due</u>	<u>%</u>
<u>North Georgia Conference</u>				
1 . Ministerial Support	\$5,048.00	\$3,285.92	\$1,762.08	65.09 %
2 . Retired Ministers Pension & Insurance Benefits	\$2,612.00	\$1,700.39	\$911.61	65.09 %
3 . Conference Administration	\$5,569.00	\$3,625.43	\$1,943.57	65.10 %
4 . Conference Benevolences	\$951.00	\$619.02	\$331.98	65.09 %
5 . Capital Funding	\$42.00	\$27.43	\$14.57	65.30 %
6 . Higher Education	\$1,940.00	\$1,262.59	\$677.41	65.08 %
12 . Church Development	\$1,651.00	\$1,074.64	\$576.36	65.09 %
North Georgia Conference Sub-Total	\$17,813.00	\$11,595.42	\$6,217.58	65.10 %
<u>General Church</u>				
7 . Black College Fund	\$699.00	\$455.24	\$243.76	65.12 %
8 . Ministerial Education Fund	\$1,513.00	\$1,234.78	\$278.22	81.61 %
9 . Interdenominational Cooperation Fund	\$21.00	\$13.60	\$7.40	64.76 %
10 . World Service Fund	\$4,832.00	\$3,145.27	\$1,686.73	65.09 %
11 . Africa University Fund	\$157.00	\$102.35	\$54.65	65.19 %
14 . Episcopal Fund	\$1,940.00	\$1,262.95	\$677.05	65.10 %
15 . General Administration Fund	\$595.00	\$387.34	\$207.66	65.09 %
General Church Sub-Total	\$9,757.00	\$6,601.53	\$3,155.47	67.66 %
<u>Southeastern Jurisdiction</u>				
16 . SEJ's Mission and Ministry Fund	\$81.00	\$53.05	\$27.95	65.49 %
Southeastern Jurisdiction Sub-Total	\$81.00	\$53.05	\$27.95	65.49 %
Apportionments Total	\$27,651.00	\$18,250.00	\$9,401.00	66.00 %

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THE UNITED METHODIST CHURCH
Andrews Chapel UMC Jonesboro (1191)
Central North

CHARGE CONFERENCE
Andrews Chapel UMC Jonesboro
North Georgia Conference, UMC

Trustees Report

1. Is the local church incorporated (para. 2529.1)? **Yes**
2. If yes, when did the board of directors hold its annual meeting to renew its corporate status, elect officers, update State of Georgia records and pay the annual fee:
 Meeting Date: **Oct 18, 2022**
 Date of Update:
 Date of Fee Payment: **Oct 16, 2023**
3. Is the board of trustees set up in compliance with the Book of Discipline (i.e., between 3 and 9, set in rotating classes, with 2/3 professing members of the church and at least 1/3 male and 1/3 female)? **Yes**
4. If there is debt, how much total? **0**
 Church Facility:
 Parsonage:
 Other:
 Credit Card/Line of Credit:

5. Name or names in which title to each piece of property is recorded, as shown by civil land records (para. 2536, 2538):

	Name(s)	Office	Book	Page
Church	117 Stockbridge Rd	Clayton County	6411	294
Church	ACUMC	Clayton County	H	197
Church	Arnold Education	Clayton County	2317	281

6. Where are they kept? **First Financial, Jonesbor, Ga. 30236**
7. Does each deed contain trust clause (para. 2503)? **No**
8. When last has the church facility been inspected by a fire marshal? **Jul 13, 2023**
9. Name of Insurance Company? **Brotherhood Mutual**
 As per the [charge conference checklist](#) the insurance Declarations Page should be brought to Charge Conference.
10. When last was the insurance policy reviewed with the insurance agent? **Jun 06, 2021**
11. Is the facility handicapped accessible? **Yes**
12. Does the church have a long-range plan for the replacement of facilities & equipment? **Yes**
13. Does the church have a Safe Sanctuary policy? **Yes**
14. How often are volunteers trained in the Safe Sanctuary Policy of the church: **New recruits**
15. Is your church is registered with PeopleFacts (formerly Trak 1) for background screenings (<https://peoplefacts.com/pft1-login/>) **No**

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